

**Party Bridge  
Job Description  
2024-2025**

1. Provide a sign-up sheet at the general meeting for that month's play.
2. Party Bridge is held the third Monday of the month at Casper's Cherokee Restaurant, 4625 Nichols Rd., Eagan MN.
3. Request confirmation from those signed up a week before the day of play. Make sure there are multiples of four to play, calling subs when needed.
4. Call Casper's at 651-454-6744 on the Friday before the third Monday to confirm the numbers. We begin at 10:00, eat lunch and finish play @ 2:30 or so. 20% gratuity is to be added to each bill.
5. Provide cards, score sheets, table numbers, pencils and tallies on the day of play. Collect \$1.00 from each player to be distributed to the winners. Number of winners is determined by the number of tables.
6. In December donations may be collected to give to restaurant employees (regular waitress/waiter or bus help).
7. In December of each year confirm bookings for the upcoming year.
8. A complete newsletter article is to be sent electronically to the newsletter editor by the 10th of each month.